

Judge Tanner recognized Chief David Johnson, Potter County Sheriff's Office, for winning the Melvin Drum Chief Deputy of the Year Award.

1. **APPROVAL OF MINUTES:** Recognize the minutes from the June 12, 2017 Potter County Commissioners' Court meeting.

The minutes from the June 12, 2017 Potter County Commissioners' Court meeting were so recognized.

2. **BUDGET AMENDMENTS:** To consider and act upon approving budget amendments for the 2016-2017 fiscal year. [Hood]

Katie Duran, Potter County Information Technology, gave an explanation to Commissioners' Court in regards to Item #5 on the Budget Amendments.

MOTION was made by Commissioner Church: I move we approve the Budget Amendments.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of June 7, 2017 through June 21, 2017. [Hood]

Judge Tanner referenced Vouchers checks Nos. 175297-175512 and wire #916-918 in the total amount of \$4,012,148.48.

MOTION was made by Commissioner Vaughn: I move that we approve of the Vouchers as read by the County Judge for checks and wire as indicated for \$4,012.148.48.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Report was so recognized.

See Documentation

5. **TIMECLOCK:** To hear a report on TimeClock Plus and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave a TimeClock Plus report to Commissioners' Court.

No action was taken on this item.

6. **ARTS PROGRAM:** To consider and act upon participation in the ARTS program offered by TAC HEBP for ACA Tracking and Reporting and to authorize the County Judge to sign the Interlocal Agreements and Contact Designations. [Holland]
-

Kay Holland, Potter County Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we continue participation in the ARTS program offered by TAC HEBP.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

7. **TREASURER'S REPORT:** To recognize the Monthly Treasurer's Report. [Jennings]
-

Leann Jennings, Potter County Treasurer, gave a Monthly Treasurer's Report to Commissioners' Court.

See Documentation

8. **STRATEGIC PLANNING SERVICES:** To provide an update on the interlocal agreement between Potter County and Panhandle Regional Planning Services for Strategic Planning Services. [Murguia, Vaughn, Ingham]
-

Kyle Ingham, PRPC Local Government Services Director, gave an update to Commissioners' Court.

9. **DONATION ACCEPTANCE:** To consider and approve from Highland Park Independent School District of one unit of Safariland Second Chance Body Armor for use of County Court at Law #2. [Sirmon]
-

MOTION was made by Commissioner Church: I move we accept the body armor donated by Highland Park Independent School District for County Court at Law #2.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

10. **SHERIFF'S SALE:** To consider and act upon changing the location of the Sheriff's Sale from the Auditorium in the Santa Fe Building to the courthouse steps for the July 4th sale only and to take any action necessary. [Tanner]
-

MOTION was made by Commissioner Murguia: I make a motion that we approve changing the location of the Sheriff's Sale from the Auditorium of the Santa Fe Building to the Courthouse steps for the July 4th 2017 sale.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

11. **DISTRICT ATTORNEY – INTERLOCAL AGREEMENT – CITY OF DALLAS AND 47TH DISTRICT ATTORNEY'S OFFICE:** To consider and act upon the interlocal agreement between the City of Dallas and the 47th District Attorney's Office regarding internet crimes. [Sims]
-

Randall Sims, 47th District Attorney, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the Interlocal Agreement between the City of Dallas and the 47th District Attorney's Office.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

12. **ELECTIONS:** To consider and accept the donation of a desk from Catholic Charities of the Texas Panhandle. [Huntley]
-

Melynn Huntley, Potter County Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to accept the donation.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

13. **COURTHOUSE:** To consider and act upon a course of action for completion of unfinished courtroom millwork. [Head, Fowler]
-

Mike Head, Potter County Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we allow the Palmer Painting Company to do the work and that we encourage our legal staff to file a lawsuit against this company. The money will come from Mike's Building Repair Fund.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

14. **INMATE SERVICES:** To consider and act upon a proposal to deliver a 60-day notice of termination to Texas Panhandle Centers (TPC) regarding its contract for provision of mental health services for Potter County Detention Center inmates. [Thomas, Fowler]
-

Chief David Johnson, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the proposal to deliver a 60-day notice of termination to Texas Panhandle Centers (TPC) regarding its contract for provision of mental health services for Potter County Detention Center inmates.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

15. **FORMAL BID #1146-17:** To consider and act upon awarding Formal Bid #1146-17, Detention Center Laundry Supplies, to Mayfield Paper Company as the lowest responsive bid. [Shelton, Johnson]
-

MOTION was made by Commissioner Kelly: I move that we accept the Formal Bid #1146-17, for the Detention Center Laundry Supplies, to Mayfield Paper Company as the lowest responsive bid.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

16. **EMERGENCY EQUIPMENT REPLACEMENT:** To consider and act upon replacing LIFEPAK 15 Defibrillator for Detention Center in the amount of \$22,289.38 from Sterlington Medical. Funding to be determined. [Shelton, Johnson]
-

Chief David Johnson, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve the purchase of LIFEPAK.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. ROAD AND BRIDGE:

- i. The employment of Trey Brown as summer mower effective June 14, 2017. See Documentation
 - ii. The resignation of Trey Brown as summer mower effective June 15, 2017. See Documentation
 - iii. The employment of Dexter Beach as maintenance tech as a replacement for Mark Schumann effective June 15, 2017. See Documentation
 - iv. The resignation of Pedro Arredondo as summer mower effective June 29, 2017. See Documentation
-

Judge Tanner corrected A-i and A-ii above from Trey Brown to Troy Brown.

MOTION was made by Commissioner Church: I move we approve the employment items for Road and Bridge.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

B. FACILITIES AND MAINTENANCE:

- i. The employment of Pedro Arredondo as Assistant Groundskeeper as replacement for Nick Leathers, effective July 1, 2017. See Documentation
 - ii. The employment of James William Haskins as maintenance tech I as a replacement for Jason Darland, effective July 1, 2017. [Head] See Documentation
-

MOTION was made by Commissioner Vaughn: I move to approve the employment items for Facilities Maintenance.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 520 (79 female; 0 Childress) 81% felonies and 9% misdemeanors was given by Judge Tanner.

19. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.

Vickie Shelton, Potter County Purchasing Agent, reported hail damage to a Sheriff's Office vehicle.

20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

A*D*D*E*N*D*U*M

1. **COURT OF APPEALS-CONSTRUCTION PROJECT:** To hear a report on the amended construction project in the office of the Court of Appeals and to take any action necessary.
[Quinn, Long, Head]

Justice Patrick Pirtle, Seventh Court of Appeals, gave a report to Commissioners' Court and Mike Head, Facilities Maintenance Director, spoke before Court.

MOTION was made by Commissioner Murguia: I make a motion to approve the amended construction project in the office of the Court of Appeals and to follow the appropriate purchasing protocol.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

Commissioner Church provided information in regards to the speeding issue at Willow Creek.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, July 10, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 26th day of June, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy